

SPRING 2021 NEWSLETTER

Property Management | Residential Sales | Commercial Sales



OFFICE HOURS:

Monday-Friday
9:00am-5:00pm

We will be closed on
May 31st in observance
of Memorial Day.

Address:
121 N. 31st St., Suite C
Temple, TX 76504

EXCITING NEW PAYMENT OPTIONS

Did you know you can pay online and that we have a way you can pay for FREE? There is no charge to make payments on your Tenant Web Access via ACH with a routing/account number. You can also pay via debit card, credit card or Cash PayCard at local retailers such as HEB or Walmart (fees may apply).

In the coming months, we will transition to only accepting 100% electronic payments. This means that we will no longer accept non-electronic forms of payment such as checks or money orders for rent payments at our office.

Need to know how to get to your Tenant Web Access? When using a computer, go to our website, select "Tenant" located in the top left-hand corner and choose "Portal" from the drop down menu. From a mobile device, select the hamburger menu, click "Tenant" and choose "Portal".

Contact our office if you are encountering issues with logging in.

DO YOU LIKE US?

Like us on Facebook
for a chance to win a \$10
Amazon gift card!

Winner will be announced
on May 31st.



CHANGE YOUR A/C FILTERS

Changing your A/C filter
monthly ensures an efficient and
well-operating HVAC system and
can reduce your electric bill
costs. Plus, it's simple to do! Pick
a day of the month that is easy to
remember so this can be
changed on a consistent basis.

QUARTERLY PREVENTATIVE MAINTENANCE ASSESSMENTS

We will be resuming our quarterly preventative
maintenance assessments starting on June 7th.
As a reminder for those who haven't been part
of this process before, you do not have to be
home for the assessment.

If you would like more information, please visit
the Tenant Web Access on our website, click
"Tenant Documents" and "Quarterly Property
Assessments". Additional information will be
emailed to you about this assessment once your
assessment is scheduled.

IS YOUR PET REGISTERED?



As a general reminder, guests are only permitted
to stay 7 days unless approved in writing. If a
guest brings a pet, please let us know, we want
to avoid any unauthorized pet fines. These pets
may require pet screening and a pet deposit.

If you obtain or are considering a new
permanent pet, please let us know as soon as
possible. There are pet and breed restrictions
that vary by property, pet screening will need to
be completed, and the pet deposit process
started.