



SPRING 2020 NEWSLETTER



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A Message From Our Owner

I would like to thank everyone for your understanding and patience as we navigate the “shelter in place” limitations set forth by the federal, state and local governments. As we move forward as a community, there will be more challenges ahead, but we will overcome. We have spoken to many of our tenants and owners over the past few weeks and the feelings of all, including our staff, is that we are all in this together. While the lobby at Spradley Properties remains closed to the public we are still available via phone, text and through your tenant portal. Please stay safe during these unprecedented times and we look forward to seeing you in person again soon.

Bobby Spradley

Welcome Spring

Moving into spring, temperatures will rise and Central Texas will soon be in bloom. This is a great time to invite the spring breeze and scents into your home by opening some windows. While doing some spring cleaning, don't forget to clean your curtains and drapes. Cleaning areas that trap dust will help improve the air quality inside your home. Enjoy the outdoors while maintaining social distancing before the notorious Texas heat arrives.

Office Hours

The Spradley Properties office hours are
9:00 am — 5:00 pm, Monday — Friday
Our office will be closed on the following days:
Friday, April 10th & Monday, May 25th

Privacy Locks

Privacy locks are intended to only be used when there is someone inside the home. There are typically a handful of tenants every year that lock themselves out of their home by exiting through their garage and then cannot reenter due to some issue with the garage or garage opener. There have also been times where there has been a major maintenance emergency, such a flooding, where our service techs have been unable to access the home to quickly stop the emergency due to the privacy locks being engaged with no one home.

There is no key to unlock a privacy lock and regaining entry to the home can result in a costly expense. These locks do provide an additional layer of home security, but remember, they are only to be used when someone is inside the home.

Submitting Service Requests

Are you having any maintenance issues at your home? You can easily submit service request to have those issues fixed by submitting a service issue on your Tenant Web Access. After logging in, select Service Issues and then Add Service Issues. From that point, you select the subject that best describes your issue and add a detailed description, you can even add photos! Make sure to check the box to allow us to enter and submit your service request by clicking on Add Service Issues. Your service request will then be submitted and you will get an email confirming your service request. We have an helpful guide to submit service request located on our [website](#).



Community Information

The Spradley Properties website offers more than just a link to your tenant portal. Under the Resources tab on the Spradley Properties homepage you can access a Community Information page.

This page includes information on local schools, utilities, government services, health care facilities, entertainment, and police non-emergency information. This is just another way for our tenants to quickly find information on many areas within Central Texas and our local communities.

Thank you for making us the 2018 & 2019 Temple Daily Telegram best property management company!



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www.spradleyproperties.com

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